

The Helmholtz Institute for Functional Marine Biodiversity (HIFMB) is a research institute located in Oldenburg. It studies marine biodiversity and its importance for the function of marine ecosystems, the people linked to those ecosystems, and their governance. In doing so, it develops the basis for marine nature conservation and management. The HIFMB was founded in 2017 and is an institutional cooperation between the Alfred Wegener Institute in Bremerhaven Helmholtz Centre for Polar and Marine Research (AWI), and the Carl von Ossietzky University in Oldenburg linked to the Institute of Chemistry and Biology of the Marine Environment (ICBM) and Institute for Social Sciences (IfSol).

The working group **"Science Strategy and Management"** is looking for
an **organized, motivated and outgoing**

Student Assistant (f/d/m)

5-8 hrs/week, start: as soon as possible

Key Responsibilities:

- Regularly update and maintain the institute's website and publications repository
- Support the organization of institute-wide events (planning, on-site support, and follow-up).
- Assist in the development of the quarterly HIFMB Newsletter and HIFMB Podcast.
- Support with additional tasks as they arise; some flexibility is expected.

Requirements:

- Good communication skills (written and verbal).
- Proficiency in both English and German.
- Confident in using MS Office and social media tools.
- Team-oriented, reliable, and able to work independently.
- Currently enrolled at the University of Oldenburg.

Ideally, you are at an earlier stage of your studies and interested in staying with us for a reasonable period of time.

Interested?

Please send your CV and a short motivation letter to ruth.krause@hifmb.de (reference: "Student Assistant Science Strategy & Management"). Applications are accepted on a rolling basis. Please check the HIFMB website to confirm that the position is still open and indicate your preferred number of working hours per week in your application.